CONGRESS PLAZA HOTEL

MEETINGS & EVENTS · SINCE 1893

CAPACITY CHART

22 event rooms on three floors, for up to 2,400 guests, on Michigan Avenue across from Grant Park.

ROOM	RECEPTION	BANQUET	THEATRE	CLASSROOM	CONFERENCE	U-SHAPE	SQ FT	SIZE	CEILING
MAIN FLOOR									
Buckingham	150	100	150	70	50	50	1,944	72' x 27'	8'6"
Alcove	80	70	100	60	45	45	1,425	57' x 25'	10'6"
Windsor	300	220	400	200	–	–	3,200	64' x 50'	10'6"
Oxford	100	100	70	50	30	30	2,925	45' x 65'	9'
SECOND FLOOR, SOUTH TOWER									
Plaza	80	60	80	40	40	40	1,193	28' x 43'	8'4"
Belmont	60	40	65	25	30	30	880	44' x 20'	8'5"
Francis	90	100	120	45	40	40	1,242	46' x 27'	8'10"
Gold Room	500	300	400	250	–	–	4,784	46' x 104'	9' (balcony)
Rendezvous	250	170	–	–	–	–	4,190	59' x 71'	8'6"
Great Hall	2,400	553	900	350	–	–	8,300	57' x 145'	24'6"
THIRD FLOOR, NORTH TOWER									
Shelby	32	–	–	–	20	–	560	28' x 20'	10'
Carter	32	–	–	–	–	–	600	30' x 20'	10'
Seminar	–	–	–	30	–	–	903	21' x 45'	10'
Congressional	60	50	47	24	28	–	1,176	56' x 21'	9'
Lake Shore	30	22	27	15	22	34	481	37' x 13'	12'
Grant Park	75	60	70	30	36	34	1,210	29' x 41'	12'
Lincoln	80	70	76	30	36	–	1,268	29' x 43'	10'10"
Music	–	–	25	12	20	–	413	29' x 14'	10'10"
Victorian	–	–	25	12	20	–	413	29' x 14'	10'10"
Columbian	–	–	25	12	20	–	413	29' x 14'	10'10"
Park View	–	–	25	12	20	20	413	29' x 14'	10'10"
Florentine Room	250	190	300	140	–	–	3,198	82' x 39'	14'4"

Maximum guests by set-up. A dash means the room isn't offered that way. Floor plans and photos of every room are on our Meetings & Events page, and our sales team will help you choose the right rooms.

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